



**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY,  
DHANBAD, JHARKHAND**  
**Email: [registrarbbmku@gmail.com](mailto:registrarbbmku@gmail.com)**

Ref. No.: BBMKG/REG/\_\_\_/2025

Date: 05/07/2025

**INVITATION OF QUOTATIONS**

For "Videography and Photography Services" for University's Second Convocation

Sealed quotations are invited from eligible and experienced vendors/agencies for providing Videography and Photography services for the 2nd Convocation of BBMKG, Dhanbad scheduled to be held in the month of July 2025.

**1. Nature of Work:**

The selected vendor shall be responsible for the following:

- Videography of the entire event in HD quality, with final edited version to be provided in a pen drive (soft copy).
- Photography of the full event, including stage events, dignitaries, students, group photos, etc., with delivery of:

One printed photo album (hardcover, good quality)- Soft copies of all photographs

- Live Telecast on 2 LED walls (approx. size 8x12 ft), with setup, dismantling, and live relay.

**2. Eligibility Criteria:**

The vendor must have experience in covering similar University or Government-level events. Must have PAN and GST registration.

**3. Submission Details:**

Quotations should be submitted in a sealed envelope clearly marked:  
"Quotation for Videography and Photography – BBMKG Convocation 2025"

The quotation must include:

- Item-wise cost with applicable taxes.
- Details of equipment to be used.

Previous work experience (with sample links if available).

**4. Last Date for Submission: 12/07/2025, by 4:00 PM**

**Venue for Submission: Office of the Registrar, BBMKG, Dhanbad – 826001**

**5. Terms & Conditions:**

- a). Payment shall be made after satisfactory completion and delivery of all items.
- b). The University reserves the right to reject any or all quotations without assigning any reason.
- c). Incomplete or late submissions will be summarily rejected.

Ref. No.: BBMKU/ REG/ **1099** /2025

Date: **05**/07/2025

Copy to:

1. All Officers, BBMKU, Dhanbad.
2. Establishment, BBMKU, Dhanbad
3. Finance Section, BBMKU, Dhanbad
4. PA to VC/ PVC/ R for information to VC/ PVC/ R
5. University Website: [www.bbmku.ac.in](http://www.bbmku.ac.in)
6. Guard File

*P. Jayath*  
5/7/25

Registrar

BBMKU, Dhanbad

*T. Jayath*  
05/07/25