

BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD

4<sup>th</sup> YOUTH FESTIVAL - 2024

Short Tender Notice

Sealed tenders are invited from authorized vendors, preferably local (Dhanbad) for setup of Pandal & Stage for Youth Festival-2024 at B.B.M.K. University, Dhanbad which is tentatively scheduled to be organized from 05.02.2024 to 07.02.2024. Tender document can be had from the University website [www.bbmku.ac.in](http://www.bbmku.ac.in)

Last date of submission of bid : 30.01.2024 up to 5:00 P.M.

Date of Opening of bid : 31.01.2024 at 12.00 Noon.

By the order of the Vice Chancellor

Sd/-

Registrar

Memo No. BBM KU/CCDC-183/R/...114...../2024, Dhanbad Date:- 25/01/2024.....

Copy to: -

1. D.S.W. Section, BBM KU, Dhanbad.
2. Finance Officer, BBM KU, Dhanbad.
3. Establishment Section, BBM KU, Dhanbad.
4. Head, Art & Culture Department, BBM KU, Dhanbad.
5. P.A. to VC/PVC/R for information to VC/PVC/R.
6. University Website [WWW.bbmku.ac.in](http://WWW.bbmku.ac.in) for upload the University website.
7. Guard File.
8. Advertisement Managers :
  - a. Hindustan, Dhanbad.
  - b. Prabhat Khabar, Dhanbad.
  - c. Dainik Bhaskar, Dhanbad.
  - d. Dainik Jagaran, Dhanbad.

with a request to publish in one issue of their esteemed newspapers in minimum space and send the bill in triplicate for payment.

*Kaushik*  
25/01/2024

Registrar

Binod Bihari Mahto Koyalanchal  
University, Dhanbad

*[Signature]*  
25.1.24

BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD

4<sup>th</sup> YOUTH FESTIVAL – 2024

Tender Document

Tender Memo No. - BB.M.K.U./C.C.D.C.-183/R/114/2024

Date: 25/01/2024

**1. Eligibility requirements: -**

- I. The bidder should be registered as a services provider as per norms and conditions.
- II. The bidder should have credentials/ experience in similar work executed under institutions.
- III. The bidder should possess GST registration and a valid PAN.

**The bidder must attach the self-attested copy of the following documents**

- I. Authorization/ service provider documents
- II. Proof of credentials criteria (if any)
- III. GST registration paper
- IV. PAN Card.

2. **Value of the Tender:** - Rs. 3,00,000/- (Rupees three lakh only). GST as admissible.

3. **Cost of the Tender documents:** - Rs. 500/- (Five hundred only) non –refundable, in the form of D.D. in favour of The Registrar, B.B.M.K. University, Dhanbad payable at Dhanbad.

4. **Earnest Money Deposit:** - The bid must be accompanied by an earnest money deposit of Rs. 10,000/- (Ten thousand only) in the form of a demand draft of any nationalized bank and in favour of The Registrar, B.B.M.K. University, Dhanbad payable at Dhanbad. Failing which, the tender will be rejected without any consideration.

5. **Last date of submission of Tender:** Tender must be submitted on or before 30.01.2024 by 05.00 PM. Bids received after the scheduled date and time shall not be considered under any circumstances.

6. **Opening and Evaluation of tender:** The tender will be opened on 31.01.2024 at 12:00 noon in the Senate Hall, BBMKU, Dhanbad. The tender is at liberty to attend either himself or through their authorized representative at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer must bring with him a letter of authority from the tenderer and proof of identification.

A committee constituted by the University will evaluate the bids. The evaluation of the tenders will be done based on the fulfillment of eligibility criteria and on the basis of the information furnished and the rate/ price quoted.



Technical bid will be opened, if the EMD and tender document cost (in case of downloaded from the website) are found in order. The financial bid of only those bidders will be opened whose Technical bid is accepted by the committee. Those, who will qualify in the bid evaluation shall be intimated.

7. **Right of Acceptance:** - The Vice-Chancellor, BBMKU, Dhanbad does not bind himself to accept the lowest quotation and reserves the right to reject any or all the tenders without assigning any reason thereof. The decision of the Vice-Chancellor in this regard will be final. The successful bidder will be informed of the acceptance accordingly.
8. **Payment:** - The payment will be made only on completion of the events as per order and specifications. No advance payment will be made at any cost.
9. **Preparation and submission of tender:** All the mandatory documents and each page of the bid must bear the signature and seal of the bidder. The bidder must fill up the rate/ price in clear and legible terms without any overwriting or the use of white fluid. The price quoted must be both in figures as well as in words.  
The bids must be submitted in two separate sealed envelopes as under

- (a) Envelope "A" it must contain the technical bid (Form- I) and all necessary Supporting documents and superscripted as **ENVELOPE – A**, with seal and signature of the bidder.
- (b) Envelope "B" it will contain the financial bid (Form –II) and superscripted as **ENVELOPE – B**, with seal and signature of the bidder.

The two envelopes (A & B), the EMD, and the tender document cost should be inserted in a single envelope and duly sealed, addressed to The Registrar, BBMK University, Dhanbad PIN 826004, and superscripted with tender Memo No. and date. The cover must also bear the name and address of the bidder including the contract number(s).

All the bidders should read and understand the terms and conditions of the contract as detailed in the foregoing paragraphs before furnishing their quotations as no change or violation of the aforesaid terms and conditions are permissible if once the quotation is received by the University.



By the order of the Vice Chancellor

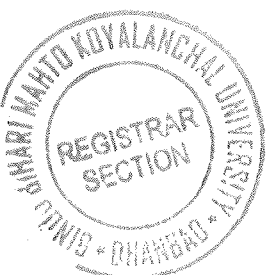
Sd/-

Registrar

Memo No. BBM KU/CCDC-<sup>183</sup>...../R/...../2024, Dhanbad Date:- .....

Copy to: -

1. D.S.W. Section, BBM KU, Dhanbad.
2. Finance Officer, BBM KU, Dhanbad.
3. Establishment Section, BBM KU, Dhanbad.
4. Head, Art & Culture Department, BBM KU, Dhanbad.
5. P.A. to VC/PVC/R for information to VC/PVC/R.
6. University Website [WWW.bbmku.ac.in](http://WWW.bbmku.ac.in) for uploading.
7. Guard File.



*[Handwritten signature]*  
25.1.24

*[Handwritten signature]*  
25/01/2024

Registrar

Binod Bihari Mahto Koyalanchal  
University, Dhanbad

**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD**

**4<sup>th</sup> YOUTH FESTIVAL - 2024**

**Technical Bid**

**Form - I**

**Tender Memo No. ....,**

**Date: .....**

01	Name of the Firm	
02	Authorization ref. No.	
03	Name of authorizing body/ institution	
04	Address	
05	EMD details	
06	Details of documents submitted	
	I. Authorization documents	
	II. GST documents	
	III. PAN	
	IV. Credential documents (if any)	
7.	Bank Details	
	I. Bank A/C No.	
	II. Name of the Bank	
	III. IFS Code	

Seal and Signature of the Bidder/  
Authorized person

**BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD**

**4<sup>th</sup> YOUTH FESTIVAL - 2024**

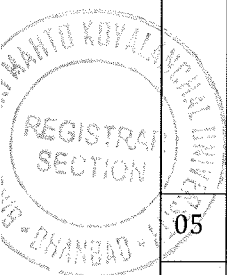
**Financial Bid**

**Form - II**

**Tender Memo No. ....**

**Date: .....**

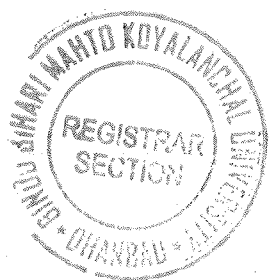
Sl. No.	Item Particular	Unit (s)	Unit specification (Dimension/Quantities)	Cost/ Rate	Remarks
01	Set up of a Pandal with mat, and full-height enclosures.	01	100 ft.× 120 ft.		
02	Toran Dwar (Arch Door)	01	20 ft.× 15 ft.		
03	Set up of a carpeted Stage (load capacity: 20 people) including a green room, decorated with flowers	01	32 ft.× 24 ft. (Stage) & 15 ft.× 15 ft. (Green room)		
04	Seating arrangement a) Comfortable (Single seater) Chairs b) Sofa sets (two-seaters) including center tables with cover. c) Cushion Chairs with Cover. d) Plastic (PVC) Chairs (armed) e) Working tables of Size 2.5 ft.× 3 ft.× 4 ft. with cover.	05 15 70 200 04			
05	Gadda (Mattress)		As per requirement		
06	Bedsheet (Jajim)		As per requirement		
07	Takiya (Pillows)		As per requirement		
08	Kambal (Blankets)		As per requirement		
09	Sound System Soundbox (04) Codeless mike (10)				
10	Lighting arrangement		As required on the Pandal & Stage		
Grand Total Amount (Rs.)					



In Word: Rupees

Note: -

1. All the goods and services must be of standard quality.
2. Rate/cost must be quoted including transportation charges.
3. Quantities may vary as per requirement.



Seal and Signature of the Bidder/  
Authorized person