# **Communication Theory**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1: Introduction to Communication**

Origin, Basic concepts, Definitions, Nature, Process and function of Human Communication.

Types of Communication and their contexts (From Intra Personal to Mass Communication).

Media of Interpersonal, Group, Mass and Mass Self Communication.

Audience, Culture, Society and Market Influence on Content of Communication.

### **Module 2: Human Communication and Brain**

Understanding Human Brain and its role in Communication.

Basic Human Communication functions- Perceiving, feeling, thinking, relating, interpreting and motor sensory coordination.

Fundamental thinking skills- evaluation, reasoning, questioning, critical thinking, decision making.

Information processing- creation, dissemination and reception of mediated information.

Structuring message, it's encoding and decoding.

### **Module 3: Different perspectives on Communication**

Indian perspectives- Sadharanikaran and other seminal thoughts.

Early European perspective- technological determinism.

(McLuhan), Mathematical theory of Shannon and Weaver.

Administrative Approaches (From Lasswell to Newcomb).

Frankfurt School (Critical theories).

Media system- factors and theories (Authoritarian, Libertarian, Socialistic, Social Responsibility, Development).

#### **Module 4: Changing Communication and Media Scenario**

Convergence of media with IT and telecom- Impact on media industry.

Social media and changing Communication pattern.

Mobile telephony for business, entertainment, relationship and social cohesion, Citizen Journalism.

#### **Recommended Books:**

- 1. Mass Communication in India by Keval J. Kumar
- 2. Mass Media Today by Subir Ghosh
- 3. Media and Society by R.K. Ravindran
- 4. Communication Theory by Melvin De Fleur

## **Media Literacy**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1 : Media Goal and Agenda**

Values behind social construction of reality Recognizing who creates a particular media message Understand what media creation wants us to believe Discovering how media messages offer meaning

#### **Module 2: Realizing Persuasion**

Persuasion as a goal of communication Identifying 'tools' of persuasion used Recognizing bias, spin, misinformation, economic interest and lies

#### **Module 3: story**

Reading for between headline and body text: uniformity and misleading Understanding closer of the story
Discovering what is not told and why
Story setting and serving agenda

### **Module 4: From evaluation to creation**

Observing issues raised in TV and newspaper Evaluate message in those issues from own belief, experience and values Create your own message on those issues

### **Recommended Books:**

Media Literacy, 5<sup>th</sup> edition, W. James Potter

Media Literacy Test Kit, Loho Chaudhary, Biplab

## **Writing for Media**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1: Language of Media**

Types of Media and their uniqueness

How some expressions in different media differs

Writing the same story for Print, TV, Radio and Web- Problem and scope

#### **Module 2: News**

News: definitions, element, values and concepts
Sources of News; News gathering techniques- Web based sources,
Press briefing, Press Conference, Meet the Press Programmes
Types of Interview, Purpose, Technique
Handouts, News release, Press note etc.

### **Module 3: Other Content**

Feature writing, columns, news writing and analysis for Newspaper and Web Media Criticism and reviews
Editorial Writing, Types of Editorials
Creative Writing- Essays, short stories, middles
Obituaries

### **Module 4: Writing for different needs**

Writing for blogs
Public relation writing
Script for Radio and TV
Writing scholarly articles- notes and referencing styles

### **Recommended Books:**

Associated press style book Style book of All India Radio

## **Media Organization Management**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1 : Introduction**

Understanding media- Media industry overview

Media product- Media business amidst convergence

Media market Features- market share and concentration, integration, BSOs, Product diversity and other aspects

Ownership types & Issues- Foreign investment pattern-Small media ownership--LLP Launching an MO & Launching a media product

#### **Module 2 : Management Overview**

Management- definition & principles- Basic functions of managers- Application in media industry

Tasks in media organization (MO)- uniqueness of media business- Public service aspect

Departmentation in MOs- Multiple Centre- Multiple product MOs- Team & Task force

Overview of economics – foundation of media business- Intellectual capital MO Profit Equation- Cost revenue equation & Break-even

### **Module 3: Editorial and Program Management**

Communication package/Editorial mix

Workflow of the department- Executive functions of media professionals Understanding audience for media product- Creation of unique user value in media product

Conventions, deadlines, work schedule- Ensuring creativity within routine Utilizing scope of convergence inter media and transmedium editorial aspects-designing media product

### Module 4: Media Marketing: Promotion, Distribution, Advertising

Overview of marketing- Strategy of media marketing- Promotion Distribution management in MOs in TV, radio & print Ad department structure & function in MOs in TV, radio, print & Web Agency relations- Ad production & Scheduling/Placement Convergent MOs' Joint Ad regime

#### **Recommended Books:**

Media organization management by Loho Chaudhary Indian Media Business by Kohli Khandekar

## History, Law & Ethics of Media

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1:Media History**

Early communication systems- development of printing- early efforts of News papering in India with special efforts to Hicky and Raja Ram Mohan Roy Newspapers and magazines in the 19<sup>th</sup> century- First war of the Press The Indian Press and freedom movement- Gandhi, Ravindranath Tagore, Nehru, Subhash Chandra Bose

Development of Radio, Cinema, Recording and News Agency in India(up to 1947)

### **Module 2: Contemporary History of Media in India**

Post Independence development of the press- major landmarks of English and Indian Language

Development of Radio after Independence- from air days to FM and Community Radio

Development of TV- AIR days, SITE experiment, post-Asiad phase, Opening of Indian Sky wave (1991) and afterwards (major landmarks)

Development of Cinema, recording and New Media (Major Landmarks)- Phase of Medimorphosis.

### Module 3: Constitution, Institutions and Law for Media

Constitution of India: Preamble, Fundamental rights- freedom of speech and expression and their limits

Directive principles of state policy

Provisions of declaring emergency, effects of emergency on media

Reporting legislature and parliamentary privileges and media

Laws for print media- press and registration of books act (1864)

Working journalist and other newspaper employees (conditions of service and miscellaneous provisions) act 1955

Prasar Bharti act, cinematography act and acts for cable television and FM Radio Copyright act, trademark act and patents act- with reference to WTO agreement and IPR legislations

Communication convergence bill and cyber laws impact of media.

#### **Module 4: Media Ethics**

Approach to Media Ethics: Etic and Emic

Media ethical problems including privacy, right to reply, sting operations Guarding against communal writing and sensational and yellow journalism, freebies, bias, coloured reports

Ethical issues related with ownership of media and national, transnational monopoly, Private treaties between media and corporate houses Role of press council of India and its broad guidelines for the press, paid news Codes suggested for the media by Press Council, Editors Guild of India Advertising council of India, PRSI, NBA

### **Recommended Books:**

- 1. Laws of the press by D.D. Basu
- 2. History of Press, Press Laws and communication by B.N. Ahuja
- 3. Freedom and fraud of the Press by Kekar Ghosh
- 4. Press and Press Laws in India by Hemendra Prasad Ghosh
- 5. Media Ethics and laws by Jan R. Hakeculdar

## **Communication Research**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1: Overview of Research in Communication**

Overview of research in Communication: search for models and theories Tracing root of research from Indian perspective

Context in communication research- social, economic, cultural, technological and political

Research traditions- Administrative vs. Critical, Communication vs. Marketing

#### Module 2: Research Design and Sampling

Qualitative vs. quantitative, Basic vs. Applied Research, Cross sectional vs. Longitudinal, Laboratory vs. Field Research etc.

Method- observation, Survey, Content analysis, Census, Case study, Clinical study Preparing Research question- Questionnaires and Schedules, Pre testing and Pilottesting

Sampling Techniques- Strength and Limitations- statistical method of basic analysis, Frequency Distribution, SD etc.

### **Module 3: Conducting Communication Research**

Research process- Topic identification, Observation, Theorizing and Verification of phenomenon

Deciding title, Introduction, Rationale, Problem, Aim and Objective on Research Questions

Theoretical/ Conceptual/ Operational framework- perspective building/ hypothesizing

Methodology: Design, Universe/ Population, Variable/ Attributes/ indicators, sample, instrument, data type, time, limitation, data presentation, data analysis, summary/ Executive summary, Conclusion and Recommendations

#### **Module 4: Communication Research in India**

Landmark studies: SITE, AURCP, Community Radio

Market research in India- Audience research- TAM, RAM, NRS & other audience researches

Public opinion surveys and Policy research in Communication

Folk Media Research

Communication strategy preparation

Research on Mobile Communication in India

## **Print Media and Photography**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1: Anatomy of News**

Definition and Concept- elements/determinants- content sourcing- structure of news- news development- basic style of news writing- news Operation

### **Module 2: Reporting: Specialized Approach**

Basic of reporting- different reporting types and styles- Investigative reporting Interpretative reporting- conflict reporting – narrative journalism- Interview, magazine reporting

### **Module 3: Editing and Opinion Journalism**

Editing- Editing symbols- Editing desk-Editor- News editor- Chief sub editor- Sub editor- proof reading- typography- headline- photo selection and editing- page planning and Layout- importance of editorial policies

### **Module 4: Photography**

Basic process of professional still photography; Types of cameras- Disposable, Point and shoot, Compact or Autofocus, APS, Polaroid, SLR and Digital cameras Understanding the structure and working of a professional camera Types of camera lenses- Normal, Wide, Tele, Fisheye and Zoom Angle of Vision and focal length of various types of lenses, choosing the right film Relationship between shutter speed, film speed and aperture for different genres of photography

Depth of field and depth of focus, circles of confusion and their role in photography Multiple exposure photography, Role of Bulb 'B' setting in professional photography; Sources of light- Natural and artificial; Flash photography and its use in professional photography

Essentials of a press photograph, Qualities of a good photo journalist Choosing the right spot. Right angle and right moment for an appropriate composition, Principles of cropping and photo editing

## **Electronic Media**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### Module 1: Television as a Medium of Mass Communication

introduction to the medium, its characteristics, advantages and disadvantages- its comparative analysis with other media of mass communication. Latest trends in the field of television journalism in India

Broadcasting versus narrowcasting

Basic shorts- PAN, TILT, Zoom, etc.

Aspect ratio, head room, looking room

Transition, jump cut- its causes and remedies

Imaginary line, cut away shot

Phone in, hot switching, sound bite, piece to camera, voiced over news capsule

#### **Module 2: Radio as a Medium of Mass Communication**

Radio as a medium- its scope and function- it's social role comparison with other media

FM- changing face of radio program

Interactive radio- community radio- Satellite Radio- AIR committees Radio news- reporting editing- voice dispatch- compilation- production radio program- scope and format- actuality comparing anchoring

### **Module 3: Radio practical**

writing for Radio news feature interview Preparing spoken word program

### **Module 4: television practical**

Scripting for television

Writing to visual and spot reporting

Submitting project report after visiting media houses or attending a workshop on Television journalism and content analysis

## **Advertising Management**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1 : Advertising Organization**

Ad. agency Management- Account, Creative, Media planning, Media buying, HRD and other departments

Basic development- Pitching for Accounts- Creative and Media briefing process-Agency Media Interface

Agency revenue earning- Sources- Agency Audit

Mass Media Laws concerning Advertising- Apex bodies (AAAI, ASCI)- ASCI code of conduct- Case studies from ASCI etc.

#### Module 2: Brand Management

Brand- Definition, Concept and Evolution of brand management

Brand equity, image, Personality- types of brands- USP

Brand positioning vs Product Positioning

Brand Manager's functions- Joint Management of brand health by company and Ad. agency

## **Module 3: Media Planning and Media Buying**

Media traits - Media scene in India sources of media information

Media planning- Media strategy

Media Buying- budgeting and presentation to client- media Scheduling

Research and Frequency- Media weight Theories- Analysing Media information

### Module 4: Advertisement Management in India: In search of Root

Deciding Campaign strategy India way- cases

Campaign in Small Budget- Word of Mouth and other innovations

Ad. organization: Managing a family for the best result- From Ad. Agency to IMC agency

Rural Advertising challenges in India

## New Media

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### Module 1:

- -Introduction to new media technology
- Internet its historical perspective
- Information and Communication Technology
- Basic understanding of Internet from the view points of Mass Communication

#### Module 2:

- Understanding of basic terminology like news group, Web servers, Web Browsers, URL Home Page, Search engine, Internet Protocols
- Basic knowledge of Multimedia
- Internet Protocols
- Web page, Social media
- -Search resources

#### **Module 3:**

- Web page development ,inserting, linking ; editing and publishing
- Cyber journalism; on-line editions of newspapers -management and economics; cyber newspapers- creation ,feed, marketing, revenue and expenditure, Online editing and publishing Merits and demerits of Cyber journalism over traditional newspapers socio-economic aspects of Cyber journalism

#### Module 4:

Use of social media in politics Revenue model of social media

Cyber security

New media ethics

### **Recommended Books:**

- 1. Handbook of New Media, Liverow
- 2. The ABC's of Internet, Crumlish, 1998, BPB publications, New Delhi
- 3. A Journalist's guide to the Internet: The Net as a reporting tool by Callahan Christopher
- 4. Writing for New Media

## Folk Media and Development Communication

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1 : Introduction to Folk Media**

Folk media: Meaning & definition Nature and Scope of Folk media Characteristics of folk media

#### **Module 2 : Types of Folk Media**

Types of folk media: Dance, theatre & music Types of Festivals: Seasonal & Cultural

Folk media for promoting literacy, and social change

#### **Module 3: Concept and Indicators of Development**

Definition, meaning and process of development

Economic and social indicators of development: GDP/GNP, Human Development Index, Physical Quality of Life Index

Communication as an indicator, Democracy as an indicator, Happiness Index

### **Module 4: Media and Development**

Role and performance of mass media: Print, Radio, TV, Outdoor publicity and traditional media - music, drama, dance, puppetry, street play, fairs, festivals and their role in development

Cybermedia and development: e-governance, digital democracy ICT & Development, SITE Experiment

### **Recommended Books:**

Parmar Shyam Traditional Folk Media in India New Delhi: Geka Books 1975

Malik, Madhu Traditional Form of Communication and the Mass

Media in India, Paris: Unesco

Development Communication – B.N. Ahuja and S.S. Chhabra.

Gandhi, Ved Prakash. Broadcasting and Development Communication. Kanishka.

## **Corporate Communication & Event Management**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1: Introduction to PR and Corporate Communication**

Definitions and concept elements- origin, Growth and and development PR tools (House Journal, Corporate Journal for outside audience-Internal Communication-Analysis of Market trend for in house use, counseling speech writing, Background, Rejoinder, Balance sheet, Annual Report from PR to Corporate Communication

#### **Module 2 : Different faces of PR**

Publics in PR- Public Sector vis-à-vis Private Sector PR- Corporate PR- PR Audit-PR Research- PR Ethics

#### **Module 3: Profile of Corporate Communication**

Event Management – Corporate Communication Campaign- Crisis Management-Public Affairs- Lobbying- Corporate Communication Department- PR Firms

### **Module 4: Communication Planning for Corporate Communication**

Planning, Writing, Producing and Delivering Print & AV Communication- Media Management- Press Release- Press Conference- Multiple Package- Identifying Audience

## **Culture and Heritage of Indian**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1 : Culture**

Definition, Concept, Characteristics features and types, Universality, Communicability, Language, Importance of Culture in Communication Studies Culture traits of Indian Society

#### **Module 2 : Science of Culture**

Traits, Configuration, Complexity levels, Culture Area

### **Module 3: Transmission of Culture**

Enculturation, Culture contact, Acculturation, Social/Cultural change, Cultural Distance, Folk-Urban Continuum, National Integration

### **Module 4 : Heritage**

Indian Civilization, Tagore's Idea on Culture and Civilization of India, Heritage

## **International Communication**

Full Marks: 100

Written: 70

**Continual Assessment (Internal): 30** 

#### **Module 1: International communication**

Political; Economic and Cultural dimensions of International communication Communication and information as a tool of equality and exploitation International news flow-imbalance

#### **Module 2: Communication and Human Rights**

Communication as a Human Right – UNO's Universal Declaration of Human Rights and communication

International news agencies and syndicates

Organizational structure and functions of International news agencies

### **Module 3: Impact of Technology**

Impact of new communication technology on news flow International telecommunication and regulatory organizations Violence against media persons

### **Module 4 : News flow Imbalance**

UNESCO'S efforts in removal imbalance in news flow New world Information and Communication Order (NWICO) Mac Bride Commission's report

### **Books Recommended:**

McBride Commission : Many voice, one world

Melkote R. Srinivas : Communication and Development in Third

World: Theory and Practice

Williams Frederick : The Communication Revolutions

# **Dissertation/Industry Live Project Work**

Full Marks: 100

**Dissertation/Project Report Assessment** 

# **Internship/Media Production**

Full Marks: 100

**End Semester Assessment of Media Production/ Internship Work**